



Our Company requires a complete credit application on file for each licensee who wishes to write checks or charge purchases.

Please complete this application and return it within one week to insure prompt review.

Thank you.

Ashley Jayne

Accounts Receivable

Wright Beverage Distributing- Rochester Territory

3165 Brighton Henrietta Townline Rd., Rochester, New York 14623 - 585-427-2880

CAYUGA ERIE GENESEE LIVINGSTON MONROE NIAGARA ONTARIO ORLEANS SCHUYLER SENECA STEUBEN WAYNE WYOMING YATES



WRIGHT
Since 1933
BEVERAGE DISTRIBUTING

INDIVIDUAL PERSONAL GUARANTEE

Date: _____ 20_____

I, _____ residing at _____

_____, for and in consideration of your extending credit at my request to _____,

located at _____

(*hereinafter referred to as the "Company"*) hereby personally guarantee to you the payment at **Wright Beverage Distributing** in the State of New York of any obligation of the Company, and I hereby agree to bind myself to pay you on demand any sum which may become due to you by the Company whenever the Company shall fail to pay the same. It is understood for such indebtedness of the Company. I do hereby waive notice of default, non-payment, and notice of thereof, and consent to any modification or renewal of the credit hereby guaranteed.

Signature

Witness

Address

3165 Brighton Henrietta Townline Rd., Rochester, New York 14623 · 585-427-2880

CAYUGA ERIE GENESEE LIVINGSTON MONROE NIAGARA ONTARIO ORLEANS SCHUYLER SENECA STEUBEN WAYNE WYOMING YATES

CREDIT APPLICATION

BUSINESS INFORMATION:

DBA _____
 Business Address _____
 _____ Zip _____
 Business Telephone _____
 Business Fax _____
 License Name _____
 License Number _____
 Expiration Date _____
 NY State Sales Tax # _____
 Fed ID # (if different from Sales Tax #) _____

PERSONAL INFORMATION: (*MUST COMPLETE)

Applicant's Name _____
 *Date of Birth _____
 *Social Security No. _____
 Home Address _____
 _____ Zip _____
 Home Telephone _____
 Cell Phone _____
 Email _____

TYPE OF BUSINESS:

Sole proprietorship _____ *(list owners below)*
 Partnership _____ *(list partners below)*
 Corporation _____ *(list officers & percent of stock below)*
 Limited Liability Co. _____ *(list members & manager below)*
 Corporation or LLC Name _____

PRINCIPALS:

Name & Title	Soc. Sec. #	Home Address	Home Phone	% of Stock

PLEASE NOTE: Wine & Spirits statements will be sent bi-weekly. Please provide an email address for (your) Accounts Payable:

Accounts Payable Email

Address: _____

ACCOUNTS PAYABLE CONTACT: _____

Phone #: _____

CHECKING ACCOUNTS:

	Name of Bank	Branch	Account Number
1			
2			

CREDIT REFERENCES:

Name _____ **Name** _____
Address _____ **Address** _____

APPLICANT AGREES TO THE FOLLOWING TERMS: (1) Payment is due after close of applicant's billing cycle as fixed by NY SLA; (2) After 60 days, finance charges of 1.5% per month will accrue; (3) A credit hold will be placed on accounts over 60 days; (4) Bank fees will be assessed on checks which do not clear; (5) In the event of default in payment, applicant agrees to pay all costs of collection or arbitration to include reasonable attorney fees; (6) All claims, adjustment requests or error notifications must be received within 30 days of invoicing or are deemed waived; (7) This agreement shall apply to all current and future charges and may be canceled only if written and delivered by registered mail; (8) Credit privileges may be withdrawn at any time without invalidating this agreement; (9) We hereby authorize Wright Wisner Distributing Corp. to contact credit reporting agencies, and all bank, credit and trade references herein to verify our credit standing and authorize them to release said information to you.

Applicant Signature/Title

Date

Applicant Signature/Title

Date



New York State Department of Taxation and Finance
New York State and Local Sales and Use Tax
Resale Certificate

ST-120
 (1/11)

Name of seller Wright Beverage Distributing			Name of purchaser		
Street address 3165 Brighton Henrietta Town Line Road			Street address		
City Rochester	State NY	ZIP code 14623	City	State	ZIP code

Mark an **X** in the appropriate box: Single-use certificate Blanket certificate
 Temporary vendors must issue a single-use certificate.

To the purchaser:
 You may not use this certificate to purchase items or services that are not for resale. If you purchase tangible personal property or services for resale, but use or consume the tangible personal property or services yourself in New York State, you must report and pay the unpaid tax directly to New York State. Any misuse of this certificate will result in tax liabilities and substantial penalty and interest.

Purchaser information — please type or print

I am engaged in the business of _____ and principally sell _____
 (Contractors may not use this certificate to purchase materials and supplies.)

Part 1 — To be completed by registered New York State sales tax vendors

I certify that I am:

- a New York State vendor (including a hotel operator or a dues or admissions recipient), show vendor or entertainment vendor. My valid *Certificate of Authority* number is _____
- a New York State temporary vendor. My valid *Certificate of Authority* number is _____ and expires on _____

I am purchasing:

- A.** Tangible personal property (other than motor fuel or diesel motor fuel)
 - for resale in its present form or for resale as a physical component part of tangible personal property;
 - for use in performing taxable services where the property will become a physical component part of the property upon which the services will be performed, or the property will actually be transferred to the purchaser of the taxable service in conjunction with the performance of the service; or
- B.** A service for resale, including the servicing of tangible personal property held for sale.

Part 2 — To be completed by non-New York State purchasers

I certify that I am not registered nor am I required to be registered as a New York State sales tax vendor. I am registered to collect sales tax or value added tax (VAT) in the following state/jurisdiction _____ and have been issued the following registration number _____. (If sales tax or VAT registration is not required and a registration number is not issued by your home jurisdiction, indicate the location of your business and write **not applicable** on the line requesting the registration number.)

I am purchasing:

- C.** Tangible personal property (other than motor fuel or diesel motor fuel) for resale, and it is being delivered directly by the seller to my customer or to an unaffiliated fulfillment services provider in New York State.
- D.** Tangible personal property for resale that will be resold from a business located outside New York State.

Certification: I certify that the above statements are true, complete, and correct, and that no material information has been omitted. I make these statements and issue this exemption certificate with the knowledge that this document provides evidence that state and local sales or use taxes do not apply to a transaction or transactions for which I tendered this document and that willfully issuing this document with the intent to evade any such tax may constitute a felony or other crime under New York State Law, punishable by a substantial fine and a possible jail sentence. I understand that this document is required to be filed with, and delivered to, the vendor as agent for the Tax Department for the purposes of Tax Law section 1838 and is deemed a document required to be filed with the Tax Department for the purpose of prosecution of offenses. I also understand that the Tax Department is authorized to investigate the validity of tax exclusions or exemptions claimed and the accuracy of any information entered on this document.

Type or print name and title of owner, partner, or authorized person of purchaser	
Signature of owner, partner, or authorized person of purchaser	Date prepared

Substantial penalties will result from misuse of this certificate.

Instructions

Form-ST-120, *Resale Certificate*, is a sales tax exemption certificate.

This certificate is only for use by a purchaser who:

- A** – is registered as a New York State sales tax vendor and has a valid *Certificate of Authority* issued by the Tax Department and is making purchases of tangible personal property (other than motor fuel or diesel motor fuel) or services that will be resold or transferred to the purchaser's customers, **or**
- B** – is not required to be registered with the New York State Tax Department;
 - is registered with another state, the District of Columbia, a province of Canada, or other country, or is located in a state, province, or country which does not require sellers to register for sales tax or VAT purposes; and
 - is purchasing items for resale that will be either:
 - 1) delivered by the seller to the purchaser's customer or to an unaffiliated fulfillment service provider located in New York State, or
 - 2) delivered to the purchaser in New York State, but resold from a business located outside the state.

Note: For purposes of 1) above, delivery by the seller includes delivery in the seller's own vehicle or by common carrier, regardless of who arranges for the transportation.

Non-New York State purchasers: registration requirements

If, among other things, a purchaser has any place of business or salespeople in New York State, or owns or leases tangible personal property in the State, the purchaser is required to be registered for New York State sales tax.

A business must register (unless the business can rebut the statutory presumption as described in TSB-M-08(3.1)S, *Additional Information on How Sellers May Rebut the New Presumption Applicable to the Definition of Sales Tax Vendor as Described in TSB-M-08(3)S*) for New York State sales tax if the business enters into agreements with residents of New York State under which the residents receive consideration for referring potential customers to the business by links on a Web site or otherwise, and the value of the sales in New York State made by the business through those agreements totals more than \$10,000 in the preceding four sales tax quarters. See TSB-M-08(3)S, *New Presumption Applicable to Definition of Sales Tax Vendor*, and TSB-M-08(3.1)S.

Also see TSB-M-09(3)S, *Definition of a Sales Tax Vendor is Expanded to Include Out-of-State Sellers with Related Businesses in New York State*, for information on sales tax registration requirements for out-of-state businesses with New York affiliates.

A purchaser who is not otherwise required to be registered for New York State sales tax may purchase fulfillment services from an **unaffiliated** New York fulfillment service provider and have its tangible personal property located on the premises of the provider without being required to be registered for sales tax in New York State.

If you need help determining if you are required to register because you engage in activity in New York State, contact the department (see *Need help?*).

If you meet the registration requirements and engage in business activities in New York State without possessing a valid *Certificate of Authority*, you will be subject to penalty of up to \$500 for the first day on which you make a sale or purchase, and up to \$200 for each additional day, up to a maximum of \$10,000.

Limitations on use

Contractors cannot use this certificate. They must either:

- issue Form ST-120.1, *Contractor Exempt Purchase Certificate*, if the tangible personal property being purchased qualifies for exemption as specified by the certificate, or
- issue Form AU-297, *Direct Payment Permit*, or
- pay sales tax at the time of purchase.

Contractors are entitled to a refund or credit of sales tax paid on materials used in repairing, servicing or maintaining real property, if the materials are transferred to the purchaser of the taxable service in conjunction with the performance of the service. For additional information, see Publication 862, *Sales and Use Tax Classifications of Capital Improvements and Repairs to Real Property*.

To the Purchaser

Enter all the information requested on the front of this form.

You may mark an **X** in the *Blanket certificate* box to cover all purchases of the same general type of property or service purchased for resale. If you do not mark an **X** in the *Blanket certificate* box, the certificate will be deemed a *Single-use certificate*. Temporary vendors may not issue a blanket certificate. A *temporary vendor* is a vendor (other than a show or entertainment vendor), who, in no more than two consecutive quarters in any 12-month period, makes sales of tangible personal property or services that are subject to tax.

This certificate does not exempt prepaid sales tax on cigarettes. This certificate may not be used to purchase motor fuel or diesel motor fuel.

Misuse of this certificate

Misuse of this exemption certificate may subject you to serious civil and criminal sanctions in addition to the payment of any tax and interest due. These include:

- A penalty equal to 100% of the tax due;
- A \$50 penalty for each fraudulent exemption certificate issued;
- Criminal felony prosecution, punishable by a substantial fine and a possible jail sentence; and
- Revocation of your *Certificate of Authority*, if you are required to be registered as a vendor. See TSB-M-09(17)S, *Amendments that Encourage Compliance with the Tax Law and Enhance the Tax Department's Enforcement Ability*, for more information.

To the Seller

If you are a New York State registered vendor and accept an exemption document, you will be protected from liability for the tax, if the certificate is valid.

The certificate will be considered valid if it was:

- accepted in good faith;
- in the vendor's possession within 90 days of the transaction; and
- properly completed (all required entries were made).


A certificate is accepted in good faith when a seller has no knowledge that the exemption certificate is false or is fraudulently given, and reasonable ordinary due care is exercised in the acceptance of the certificate.


You must get a properly completed exemption certificate from your customer no later than 90 days after the delivery of the property or the performance of the service. When you receive a certificate after the 90 days, both you and the purchaser are subject to the burden of proving that the sale was exempt, and additional documentation may be required. An exemption certificate received on time that is not properly completed will be considered satisfactory if the deficiency is corrected within a reasonable period. You must also maintain a method of associating an invoice (or other source document) for an exempt sale made to a customer with the exemption certificate you have on file from that customer.


Invalid exemption certificates – Sales transactions which are not supported by valid exemption certificates are deemed to be taxable retail sales. The burden of proof that the tax was not required to be collected is upon the seller.

Retention of exemption certificates - You must keep this certificate for at least three years after the due date of the return to which it relates, or the date the return was filed, if later.

Need help?

 **Internet access: www.tax.ny.gov**
(for information, forms, and publications)

 **Sales Tax Information Center:** (518) 485-2889
To order forms and publications: (518) 457-5431

 **Text Telephone (TTY) Hotline**
(for persons with hearing and speech disabilities using a TTY): (518) 485-5082

2017 BEER and WINE PRODUCTS Credit Calendar

State of New York Division of Alcoholic Beverage Control

State Liquor Authority

Section 101-aaa of the New York Alcoholic Beverage Control Law provides, in part, that ALL Retail Licensees (except package stores) who purchase BEER and/or WINE PRODUCTS for resale (for on-premises or off-premises consumption) shall pay cash at the time of delivery, or on terms requiring payment no later than the FINAL PAYMENT DATE for the CREDIT PERIOD during which the delivery was made.

The Alcoholic Beverage Control Law establishes the following CREDIT PERIODS, FINAL PAYMENT DATES, DELINQUENT NOTICE DATES, and NOTIFICATION DATES for 2017.

CREDIT PERIOD		FINAL PAYMENT DATE	Delinquent Notice Date		Notification Date	
DELIVERIES MADE ON AND AFTER THIS DATE.	UP TO AND INCLUDING THIS DATE.	MUST BE PAID FOR ON OR BEFORE THIS DATE.	WHOLESALER NOTICE TO RETAIL LICENSEE	WHOLESALER NOTICE TO STATE LIQUOR AUTHORITY		
Monday	Sunday	Friday	Weds.	Thurs.	Thurs.	Fri.
DEC. 5 ('16)	DEC. 18 ('16)	DEC. 30 ('16)	JAN. 5	JAN. 6	JAN. 5	JAN. 6
DEC. 19 ('16)	JAN. 1	JAN. 13	JAN. 19	JAN. 20	JAN. 19	JAN. 20
JAN. 2	JAN. 15	JAN. 27	FEB. 1	FEB. 2	FEB. 1	FEB. 2
JAN. 16	JAN. 29	FEB. 10	FEB. 16	FEB. 17	FEB. 16	FEB. 17
JAN. 30	FEB. 12	FEB. 24	MAR. 1	MAR. 2	MAR. 1	MAR. 2
FEB. 13	FEB. 26	MAR. 10	MAR. 15	MAR. 16	MAR. 15	MAR. 16
FEB. 27	MAR. 12	MAR. 24	MAR. 29	MAR. 30	MAR. 29	MAR. 30
MAR. 13	MAR. 26	APR. 7	APR. 12	APR. 13	APR. 12	APR. 13
MAR. 27	APR. 9	APR. 21	APR. 26	APR. 27	APR. 26	APR. 27
APR. 10	APR. 23	MAY. 5	MAY. 10	MAY. 11	MAY. 10	MAY. 11
APR. 24	MAY. 7	MAY. 19	MAY. 24	MAY. 25	MAY. 24	MAY. 25
MAY. 8	MAY. 21	JUN. 2	JUN. 7	JUN. 8	JUN. 7	JUN. 8
MAY 22	JUN. 4	JUN. 16	JUN. 21	JUN. 22	JUN. 21	JUN. 22
JUN. 5	JUN. 18	JUN. 30	JUL. 6	JUL. 7	JUL. 6	JUL. 7

CREDIT PERIOD		FINAL PAYMENT DATE	Delinquent Notice Date		Notification Date	
DELIVERIES MADE ON AND AFTER THIS DATE.	UP TO AND INCLUDING THIS DATE.	MUST BE PAID FOR ON OR BEFORE THIS DATE.	WHOLESALER NOTICE TO RETAIL LICENSEE	WHOLESALER NOTICE TO STATE LIQUOR AUTHORITY		
Monday	Sunday	Friday	Weds.	Thurs.	Thurs.	Fri.
JUN. 19	JUL. 2	JUL. 14	JUL. 19	JUL. 20	JUL. 19	JUL. 20
JUL. 3	JUL. 16	JUL. 28	AUG. 2	AUG. 3	AUG. 2	AUG. 3
JUL. 17	JUL. 30	AUG. 11	AUG. 16	AUG. 17	AUG. 16	AUG. 17
JUL. 31	AUG. 13	AUG. 25	AUG. 30	AUG. 31	AUG. 30	AUG. 31
AUG. 14	AUG. 27	SEP. 8	SEP. 13	SEP. 14	SEP. 13	SEP. 14
AUG. 28	SEP. 10	SEPT. 22	SEPT. 27	SEPT. 28	SEPT. 27	SEPT. 28
SEP. 11	SEP. 24	OCT. 6	OCT. 12	OCT. 13	OCT. 12	OCT. 13
SEP. 25	OCT. 8	OCT. 20	OCT. 25	OCT. 26	OCT. 25	OCT. 26
OCT. 9	OCT. 22	NOV. 3	NOV. 9	NOV. 10	NOV. 9	NOV. 10
OCT. 23	NOV. 5	NOV. 17	NOV. 22	NOV. 24	NOV. 22	NOV. 24
NOV. 6	NOV. 19	DEC. 1	DEC. 6	DEC. 7	DEC. 6	DEC. 7
NOV. 20	DEC. 3	DEC. 15	DEC. 20	DEC. 21	DEC. 20	DEC. 21
DEC. 4	DEC. 17	DEC. 29	JAN. 4 ('18)	JAN. 5 ('18)	JAN. 4 ('18)	JAN. 5 ('18)
DEC. 18	DEC. 31	JAN. 12 ('18)	JAN. 18 ('18)	JAN. 19 ('18)	JAN. 18 ('18)	JAN. 19 ('18)

Shaded days reflect extensions based on holidays and/or intervening holidays. A holiday extends performance of the required act an extra day.